

# *Family Access User Agreement Form*

## *Declaration of Parent/Legal Guardian Status and Request for User ID and Password*

**Each user (parent/legal guardian) must complete his/her own *Family Access User Agreement Form* as all users have their own individual account.**

*Due to FERPA (Family Educational Rights and Privacy Act), a student's educational record may only be accessed by a Parent/Legal Guardian. For the purposes of accessing Family Access, Parent/Legal Guardian includes both Biological/Adoptive Parent(s) or Court Appointed Legal Guardian(s).*

*If you are a Legal Guardian, you must provide your court documentation along with this form.*

Parent/Guardian Name: \_\_\_\_\_ Circle Relationship to student  
**Mother**    **Father**    **Legal Guardian**

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

***Please list all Port Huron Area School District students of which you are mother, father, or legal guardian. (List additional students on a second form)***

Student Name	School	Grade

***I certify that I am the biological/adoptive parent or legal guardian of the above named student(s).***

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Email Address

**Return this form along with required documentation (if any) to the school or the District Offices. Once this form has been processed, you will be contacted with your Family Access Login ID, password and your access instructions.**